

SPIE proceedings manuscript sample (A4 size)

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ABSTRACT

Begin the abstract two lines below author names and addresses. The abstract summarizes key findings in the paper. It is a paragraph of 250 words or less. The abstract section should be self-contained (i.e., no numerical references) and substantive in nature, presenting concisely the objectives, methodology used, results obtained, and their significance. Avoid use of equations and complex fractions.

For the **keywords**, select up to 8 key terms for a search on your manuscript's subject.

Keywords: Times Roman, image area, acronyms, references

1. INTRODUCTION

Begin the Introduction two lines below the Keywords. The manuscript should not have headers, footers, or page numbers. It should be in a one-column format. References should be listed at the end of the manuscript and numbered consecutively in the order of their citation in the text. In-text citations can use superscript or bracketed reference numbers.

Margins

If the paper does not have the margins shown in Table 1, it will not upload properly.

Table 1. Margins and print area specifications.

PAPER MARGINS					
A4			Letter		
Top margin	2.54 cm	(1 in.)	Top margin	1.0 in.	(2.54 cm)
Bottom margin	4.94 cm	(1.95 in.)	Bottom margin	1.25 in.	(3.17 cm)
Left, right margin	1.93 cm	(.76 in.)	Left, right margin	.88 in.	(2.22 cm)

Fonts

Table 2 shows the font sizes and highlighting in a typical manuscript. These font "styles" are contained with this sample manuscript. Use Times Roman or another standard and embedded font to avoid font errors.

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Table 2. Manuscript font sizes and formatting. This Microsoft Word template includes these formats as automated "styles," which can be selected in the Format menu -- Styles and Formatting. (9pt)

Preformatted SPIE Template Styles	
<i>Manuscript component</i>	<i>Description</i>
SPIE paper title	16 pt. bold, center
SPIE authors/affiliations	12 pt., center
Keywords: *Keywords*	10 pt., left justify
SPIE ABSTRACT TITLE	11 PT. BOLD, center
SPIE abstract body text	10 pt., justify
SPIE SECTION HEADING	11 pt. BOLD, center, whole numbers
1.1 Heading 2, SPIE subsection heading	10 pt. bold, left justify, subsection numbers
SPIE body text	10 pt., justify
SPIE figure caption	9 pt., justify below figure
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REFERENCE HEADING	11 pt. BOLD, center
1. SPIE reference listing	10 pt., justify, numbered in brackets

2. FORMATTING OF MANUSCRIPT COMPONENTS

Title

Center the paper title at the top of the page in 16-pt. bold. Only the first word, proper nouns, and acronyms are capitalized. Keep titles brief and descriptive. Spell out acronyms unless they are widely known. Avoid starting with articles or prepositions, e.g., "The study of ...," or "On the"

Author affiliations

The author list is in 12-pt. regular, centered. Omit titles and degrees such as Dr., Prof., Ph.D., etc. The list of affiliations follows. Each author's affiliation should be clearly noted. Use superscript numerals or letters to denote connection between authors and affiliations.

Section headings

Section headings are 11-pt. bold capitals, centered. Sections numbers have whole numbers, e.g., 1, 2, 3... Don't number the "Acknowledgements" and "References." Headings often used are: 1. Introduction, 2. Methodology, 3. Data, 4. Results, and 5. Conclusions.

Subsection heading

Subsection headings are left-justified, 10-pt. bold. Capitalize the first word, acronyms, and proper nouns.

Text

Text is 10 point and justified. Each sentence ends with a period and a single space before the next sentence.

Figures and captions

Captions go below figures. Indent 5 spaces from left margin and justify.



Figure 1. Figure captions are indented 5 spaces and justified. If you are familiar with Word styles, you can insert a field code called Seq figure which automatically numbers your figures.

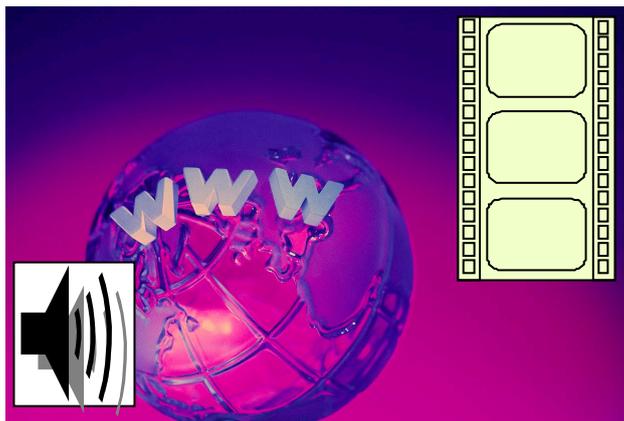
Tables and captions

Tables are centered. The caption goes above the table. The caption text should indent 5 spaces from left margin and justify. Table examples are on page 1 and 2 and below.

3. MULTIMEDIA FIGURES – VIDEO AND AUDIO FILES

Video and audio files can be included for publication. Table 3 lists the specifications for the multimedia files. Use a screenshot or another .jpg illustration for placement in the text. Use the file name to begin the caption. The text of the caption must end with the text "<http://dx.doi.org/doi.number.goes.here>" which tells the SPIE editor where to insert the hyperlink in the digital version of the manuscript.

Here is a sample illustration and caption for a multimedia file:



Video 1. A label of “Video/Audio 1, 2, ...” should appear at the beginning of the caption to indicate to which multimedia file it is linked . Include this text at the end of the caption: <http://dx.doi.org/doi.number.goes.here>

Table 3. Information on video and audio files that can accompany a manuscript submission.

Item	Video	Audio
File name	Video1, video2, ...	Audio1, audio2, ...
Number of files	0-10	0-10
Size of each file	max. 5 mb	max. 5mb
File types accepted	.mpeg, .mp4, .mov (Quicktime), .wmv (Windows Media Player)	.wav, .mp4, .mp3

4. MATHEMATICAL EQUATIONS

Use common fonts like Times Roman in your math equations. A math reference in a paragraph sentence such as $\alpha \theta \frac{\rho}{s}$ is not numbered. The steps of a mathematical argument can be numbered using a right-aligned tab for clarity, for example

$$\alpha = \frac{-b \pm \sqrt{b^2 - 2ac}}{2o} \quad (1)$$

and

$$\rho = \sum (x - x')^2. \quad (2)$$

5. USING THIS TEMPLATE AND ITS AUTOMATIC FORMATTING

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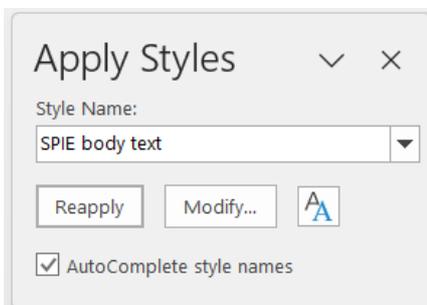


Figure 2. Highlight the text you wish to format, right click, select "Styles" and at the bottom of the Styles menu, select "Apply Styles", and select desired style from pictured drop-down menu.

ACKNOWLEDGEMENTS

Use this section to identify people who have aided the authors in accomplishing the work presented and to acknowledge sources of funding. Include grant numbers and the full name of the funding body.

REFERENCES

- [1] Author(s), "Paper, Poster, or Presentation Title," Volume Number, Volume Title, CID/Paper Number (Publication Date); DOI URL
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