

HUITONG System Registration Instructions

1. Conference website: www.hplse.net

A Click to view the Registration Information.

B Click to enter the HUITONG Registration System.



2. Click login to create a new account or login with your existed account. If you are using this system first time, please create a new account.



The screenshot shows the login and registration form. The 'Enter Username Or Email' field is highlighted with a red box and labeled 'A'. The 'Enter Password' field is also highlighted with a red box. Below these fields is a 'Verification Code' field with the code '8567'. At the bottom, the 'Login' button is highlighted with a red box and labeled 'B', and the 'Register' button is also highlighted with a red box.

A-Login using an existed account.

B-Click to create a new account.

3. Complete the information, the **red boxes are required**.

HUITONG
Academic Conference System

Home Conference List About Us Help

User Register

UserName:

Mail:

Title:

Last Name:

First Name:

Gender: Male Female

Password: Please Enter At Least 8 Characters

Repeat Password:

4. Login and enter the registration page. Complete the submission information and the **red boxes are required**.

- A Click to fill information if you request an invitation letter for Visa.
- B Go to next page.

Email:

Last Name: 姓 (英文填写)

First Name: 名 (英文填写)

Full Name: 姓名 (英文填写)

Affiliation: 单位 (英文填写)

Country: Click to select

State:

City:

Address:

M. Tel: Mobile

Attendee:

Registration Fee:

Publication Fee (全文发表处理费): Page

Invoice Title: 国内单位请用中文填写发票抬头

Tax No. (Chinese Only): 国内单位请填写税号

Visa:

B

5. **A** Select a payment method at the drop-down box.
- B** Click to pay now.
- C** Submit the registration information and you can come back to pay the registration fee later.

The screenshot shows a 'Bills' section with a table of charges and a payment form. The table lists a 'Registration Fee, Student-test' and a 'Publication Fee (全文发表处理费)'. Below the table is a 'Paid Type' dropdown menu, a 'Pay online' button, and a 'Submit' button. Annotations A, B, and C are placed on the dropdown, the 'Pay online' button, and the 'Submit' button respectively.

Bills		
1	Registration Fee , Student-test	¥
2	Publication Fee (全文发表处理费) , Publication Fee (全文发表处理费)	¥
Total Fee:		¥

Paid Type: This field is required.
Select "Alipay" or "Payease (Credit Card)" to pay online later.

Previous **Pay online** **Submit**

6. You can check, modify, and pay your registration in "User Center" > "Registration Info"

The screenshot shows the 'User Center >> Registration Info' page. It features a search bar for 'Conference Name' and a table with columns for 'Operate', 'Conference Name', 'Fee', 'Payment Detail', and 'Payment Status'. The table contains one entry for 'The 4th International Symposium on High Power Laser Science and Engineering' with a fee of 0.20 and a 'Pay Now' link.

Operate	Conference Name	Fee	Payment Detail	Payment Status
UploadPayment proof Modify Delete	The 4th International Symposium on High Power Laser Science and Engineering	0.20	--	Pay Now

If you have any questions about registration, please contact hplse@siom.ac.cn for help.